

**Digital Literacy**

**Technology Lab**

**Room 9**

**Mr. Salcedo**

# Typing Homework

- **Students will practice typing using [piscatawayschools.typingclub.com](http://piscatawayschools.typingclub.com).**
- **Students will complete multiple lessons every week for homework. Homework is posted on my home page.**
- **Grades for typing homework will be posted on Genesis .**

# Typing Homework

## Fifth Grade

- ✓++ (99) – 25 WPM or more
- ✓+ (90) – 20-24 WPM
- ✓ (80) – 14-19 WPM
- ✓- (72) – 7-13 WPM
- ✓-- (66) – 0-6 WPM
  
- The ten lessons should range from 90-100% accuracy.

## Fourth Grade

- ✓++ (99) – 17 WPM or more
- ✓+ (90) – 13-16 WPM
- ✓ (80) – 9-12 WPM
- ✓- (72) – 5-8 WPM
- ✓-- (66) – 0-4 WPM
  
- The ten lessons should range from 90-100% accuracy.

# Applications Used

## DESKTOP

- Microsoft Word
- Microsoft PowerPoint
- Microsoft Excel
- Coding (Scratch & Khan Academy)
- \*HTML (Khan Academy)
- \*SQL (Khan Academy)

**\*Fifth Grade Only**

## IPAD

- Pages
- Keynote
- Numbers
- Camera
- iMovie
- GarageBand

# Schoology

- **It is a social learning platform for students to:**
  - **complete online assignments,**
  - **store files,**
  - **collaborate with their peers,**
  - **participate in classroom discussions, and**
  - **communicate with their teachers.**

# Supplies

- **Students will need a folder, pen, and pencil.**
- **Students should bring their homework planner to write down their typing lessons for the week.**

# Procedures

- We will discuss topics related to Technology, such as, operating systems, cyberbullying, etc.
- Students will work on mini lessons (i.e., formatting font) using [learnfree.org](https://www.learnfree.org).
- Students will save their work at the end of class.

# Grading

- **The students will receive an Effort Grade in the form of checks (i.e., check plus, check, check minus) for:**
  - mini lessons,
  - project progress and class participation for work performed on projects during class,
  - behavior/following directions,
  - answering questions, etc.
- **Students will receive a Numeric Grade (out of 100) for completed projects and quizzes.**



# Grading

- **The effort/participation grade I give them after a class is just a way for parents/guardians to see how their child is doing and not an indication that they will see a numeric grade on the report cards.**
- **I feel that a student who receives a check or higher is performing well.**

# Report Card

**Students will not receive a letter or numeric grade on their report cards but rather a Yes/No indicating if they have gained skills and displayed effort and a positive attitude.**

# Helpful Information

- I post links to websites we will use during class or at home.
- I post videos on projects students can complete.
- I post materials students will need for classroom work. They can review it at home.

# Technology Club

- **This year's venture will focus on introducing the students to HTML (creating a webpage), creating animations (i.e., using Scratch website/program), making 3-D designs, photo editing, etc.**
- **A letter/permission slip was sent home.**
- **Interested students need to complete the application using Schoology. Club members will be selected based on their answers.**

# Contact Information

- If you have any questions or concerns please feel free to contact me by e-mail or phone (both can be found on the parent letter sent home).
- E-mail: [esalcedo@pway.org](mailto:esalcedo@pway.org)
- Phone: 732-699-1563 ext. 5409